

Claremont Road Runners and Athletic Club Constitution

Approved: 17 December 2008

Name

The club shall be known as Claremont Road Runners and Athletic Club (hereafter referred to simply as the 'Club').

Aims

The Club shall pursue the following aims:

1. Encouragement and development of all runners regardless of ability.
2. Provision of coaching and advice for Club members.
3. Organisation of competitions and the support of other competitions held by local clubs.
4. Assembly of teams to represent the Club in local and national competitions, championships and leagues.

Membership

1. Membership shall be open to any person who is at least 18 years of age.
2. Each applicant for membership will be requested to fill in a data form for the Club database.
3. Membership of a club commences on the actual date of election by the Committee of the Club at a properly convened meeting. To be valid, the application must be made on a form approved by UKA and accompanied by the appropriate subscription.
4. The Club must keep a list of members.

Management

1. The management of the Club (hereafter referred to as the 'Management Committee') shall be vested in the Club Officers and these shall consist of a Chairperson, Vice-Chairperson, Hon. Treasurer, Hon. Secretary and Membership Secretary.
2. All of the aforementioned shall be elected at the Annual General Meeting and remain in office until the Annual General Meeting of the following year.
3. Further members of the Club (up to four, who shall have a vote) shall be selected by the Club Officers and co-opted to the Committee for the current year on the basis of their contributions to the Club.
4. The Committee shall have the power to fill vacancies as and when they arise. A vacancy shall be deemed to exist when a Committee member is absent from three consecutive Committee meetings without good reason.
5. The Committee shall also have the power to further co-opt special members for particular projects but these special members shall not have a Committee vote.
6. All Club members will be entitled and encouraged to attend Committee meetings except on specific occasions when confidential or personal issues need to be discussed.
7. At Committee Meetings Club members will have a voice but not a vote.
8. A quorum of five (5) Committee members is required to take decisions.

Annual General Meeting

The Annual General Meeting shall be held in November each year for the purpose of:

1. Receiving the Annual Report of the Committee.
2. Receiving the audited Statement of Accounts and Balance Sheet.
3. Election of Club Officers and other positions in the Club for the ensuing year.
4. Selection of the Honorary Auditor(s).
5. Consideration of any amendments to the Constitution. Any proposal for a change to the Constitution suggested by a Club member must be received by the Chairman or Secretary at least 21 days prior to the date of the Annual General Meeting in order that all Club members shall have had sufficient notice of the projected alteration.

At least 14 days notice shall be given to members of the date, venue, and agenda items for the Annual General Meeting. Each fully paid up member present at the meeting shall have one vote.

Affiliations

The Club will be affiliated to the North of England Athletic Association and to such other bodies as the Management Committee consider appropriate in order to carry out the objectives of the Club.

Subscriptions

1. The rates of annual subscriptions to the Club shall be determined at the Annual General Meeting each year.
2. This subscription is due to be paid on the 1st January each year.
3. The Committee will set a sliding scale of subscriptions for new members joining the Club towards the end of a calendar year.
4. The Committee has the authority to defer all or part of a member's subscription due after an absence from, and then a recommencement with, the Club.

Non-Payment of Subscriptions

1. A member who has not paid their subscription after three months will no longer be eligible for the benefits of membership but may resume eligibility if they bring their subscription up to date.
2. It is the responsibility of individual members to notify the Club Treasurer or Club Membership Secretary of any change in address.
3. Members who do not pay their subscription but continue to use the benefits of membership may be subject to expulsion. The name and address of any person expelled from the Club shall be recorded and sent to the Regional Athletics Association.

Finance

1. All funds belonging to, or raised for, the Club must be paid directly into an account or accounts operated by, and in the name of, the Club, at a bank or building society.
2. All funds belonging to the Club may only be used in furthering the aims of the Club.
3. The accounts or accounts shall be audited in preparation for the Annual General Meeting.

Resignations

1. Any member who wishes to resign from the Club must do so in writing to the Secretary. The resignation shall then be considered by the Committee within one calendar month of receipt and will be held as effective on the date of tendering.
2. Resignations will not be accepted if the member is financially indebted to the Club, i.e. has not paid his or her subscriptions for the current year, and acceptance will be withheld until the debt has been discharged.

Extraordinary General Meeting

1. An Extraordinary General Meeting shall be called by the Secretary or the Chairman within one month of the receipt of a written request signed by at least 20 members stating the purpose of the meeting.
2. At least 14 days notice shall be given to all fully paid-up members of the date, venue and purpose of an Extraordinary General Meeting.
3. No other business shall be conducted at such a meeting.
4. No Constitution Rule may be altered, added to, or deleted except at an Annual General Meeting, or at an Extraordinary General Meeting called for that purpose, and then only by a two-thirds majority of members present and voting.

Misconduct

1. Any Member guilty of misconduct (i.e. behaviour contrary to the constitution or conduct considered to be unbecoming of a member of the Club) may be cautioned or expelled by a majority vote of the Management Committee.
2. A Member cautioned or expelled will have the right of appeal to the Committee.
3. A meeting called at his/her request will take place not later than 2 weeks from the date of the original Management Committee decision. Expulsion shall be confirmed by a majority vote of the Committee in attendance.
4. The name and address of any person so expelled from the Club shall be recorded and sent to the Regional Athletics Association together with details of the alleged misconduct.

Club Colours

1. The Club colours shall be sky blue vests with dark blue trim, and with either the Claremont Road Runners & AC logo or the Club name emblazoned across the front.
2. Club colours are required to be worn by all competitors representing the Club at all official competitive meetings.

Dissolution Clause

1. If the committee decides that it is necessary to close down the Club it shall call an Extraordinary General Meeting of all members and recommend closure to them.
2. If a majority of the members present vote in favour of closing down the Club the committee shall have the authority to do so.
3. Any assets remaining after all debts and liabilities have been paid must be transferred to one or more voluntary organisations or registered charities with aims similar to those of the Club.